

INDOOR PAVILION RENTAL RULES AND REGULATIONS

PLEASE READ CAREFULLY
(REVISED 10/9/2020)

Please note the following requirements for 2020 Indoor Facility Rentals

- Please visit <https://county.milwaukee.gov/EN/COVID-19/FAQs> for information and recommendations related to COVID-19.
- All permits will be issued over the phone or online.
- In cases of emergency, renters may be asked to leave the pavilion until the emergency is resolved.
- Masks will be required for all renters and attendees.
- Restroom doors will be propped open where possible.
- All permitted rentals will identify one individual (the “renter”) who will guarantee that physical distancing and other requirements will occur among all attendees of the rental (the “users”).
- The renter assumes all personal liability, and the indemnification of liability for Milwaukee County, for the behavior of all users, including adherence to requirements in this plan.
- Users will practice the appropriate physical distancing of at least 6 ft. separation at all times.
- For rentals where Food and/or Beverage will be consumed:
 - Users will practice physical distancing of at least 8 ft. separation at all times.
 - No food buffet lines will be permitted. Only pre-packaged food and drinks will be allowed.
 - Alcoholic drinks will be limited to no more than two (2) per guest. This is to be enforced by the renter.
 - Renter or caterer is required to use single-use disposable utensils and condiments.
 - Renter is responsible for sanitizing tables between each use.
- Dancing is not permitted, with the exception of a married couple at a wedding.

Building Capacities

Facility	Maximum Capacity
Gordon	18
Greenfield	18
South Shore	47

***Please Note:** Once a permit is issued, the renter will be sent the required table layout with chair placement, based on the maximum capacity and if food and/or beverage will be consumed during the rental. Parks staff will have tables/chairs set as such for the rental. If the renter is reporting less than capacity for their rental, Parks Staff will place the appropriate number of tables/chairs.

Screening

- The renter is responsible for communicating to all users that they must pre-screen themselves and their families prior to attending the event. Pre-screening activities can include:
 - Self-screening for the presence of symptoms (fever of 100.4 or greater, cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, loss of taste or smell, sore throat, vomiting, etc.) with the past 14 days.
 - Determining if, within the past 14 days, the user has traveled nationally or internationally.
 - Determining if the user has been in close contact with a person who has been diagnosed with, was tested for, has symptoms of, or was isolated or quarantined as a result of COVID-19.
- If a renter or user is flagged during the pre-screening process, the renter shall not allow the individual to report to the event.